



HOWARD MUTUAL FOUNDATION

HOWARD MUTUAL FOUNDATION SCHOLARSHIP
APPLICATION FORM

Part 1. Applicant General Information and Residency

Last Name:	First Name:
Street Address:	
City/Town:	Postal Code:
Phone Number:	Date of Birth:
E-Mail Address:	

I certify that:

- My permanent address is within East Kent (Chatham-Kent Ward 3; includes Ridgetown, Highgate, Thamesville and Bothwell), **OR**
My address is outside East Kent but I attend Ridgetown District High School.
- I am not related to a Howard Mutual Foundation (HMF) Director, nor to any employee of the HMF accounting firm: BDO Canada - Chatham Branch.
- This is the first time that I will be attending a post-secondary full-time program of study, and I am not currently in a post-secondary course of study.

Part 2. Post-Secondary Program Details

Name of College/ University you will be attending	
Program of Study/ Course Details	

You must provide proof of your Offer of Admission from the College/University, and your acceptance of that offer as part of this application package.

Part 3. Volunteer Work

Please provide an outline of the volunteer work that you have completed over previous calendar year (January 1st to December 31st). Each activity must be accompanied by a “Completion of Volunteer Activities” Form signed by the head of the organization (example: Principal or Vice Principal for a School; President of a sports club, volunteer group or service club). The requirement for 30 hours certified volunteer work may be split between multiple organizations.

Activities such as participation in co-op education or other activities that count towards a school credit, playing on a sports team, providing service to the student’s immediate family or that the student receives financial gain for do not qualify for volunteer hours.

Organization	Description of Volunteer Work	Hours Worked	Dates

Part 4. Signature and Declaration

I certify that I have read and understand the Howard Mutual Foundation Scholarship Guidelines and that I am in all respects eligible for an HMF Scholarship. I understand that any false or inaccurate information provided may lead to my application being declined, or withdrawal of any offer. If such inaccuracies are discovered after the award, I agree that I will refund the Howard Mutual Foundation any funds provided in full.

Name: (Print) _____ Date: _____

Signature: _____

To be signed by parent or guardian if the applicant is under the age of 18:

Name: (Print) _____ Date: _____

Signature: _____

Submitting your Application

Privacy Statement

As part of the Scholarship application process, the Howard Mutual Foundation (HMF) collects some personally identifiable information to determine eligibility, and to manage the scholarship selection and award process. The HMF will share eligible names with their accountants (BDO Canada) for the purposes of a draw to select award recipients. As well, the HMF may share name, home town and a photo of award recipients for publicity purposes with media outlets. Award recipient names and the year in which they were awarded will be permanently recorded for historical purposes. The HMF will not share any personally identifiable information with any other third party. All application information will be securely retained and deleted one year after scholarship award. Questions about the collection of this information can be directed to: Treasurer, Howard Mutual Foundation, PO Box 118, Ridgetown, Ontario N0P 2C0.

Please submit the following documents:

1. Completed "Application Form"
2. Signed "Completion of Volunteer Activities" form(s), totalling at least 30 hours
3. Copy of College/University program Offer of Admission and your acceptance of the offer.

Applications must be mailed to:

Treasurer, Howard Mutual Foundation
PO Box 118
Ridgetown, Ontario N0P 2C0

